

University Staff Council Meeting Agenda

Tuesday, March 18, 2025
GSC Complex; 9:45am-10:45am

I. Welcome

II. Call to Order – Chair Katie St. Clair

Motion: Rebecca Luckey

Second: Cindy McCasland

- Mission: The University Staff Council (USC) cultivates a collaborative work environment for Texas A&M staff under the Office of the President through quality representation, impactful service, innovative programs and open workplace communications.
- Vision: Staff feel supported, included and valued in this environment where we practice respect, excellence, leadership, loyalty, integrity and selfless service.

III. Roll Call of Members - Secretary, Clint Patterson

IV. Approval of Minutes - February 2025

V. Treasurer's Report - Tracey Posey

See email

VI. Update from Meeting with Interim Vice President of Human Resources – Katie St. Clair

- **Staff Mentorship Pilot (Spring & Summer Cohorts)**
- **TAMU-Q representative – Stephanie Martinez**

VII. USC Staff Inquiries - Katie St. Clair

- 5k and kids
- USC swag

VIII. USC Internal Committee updates

1. Branch Campus Committee

- Different funding models
- Staff Appreciation on branch campuses
 - Grateful of 5k
 - Coordinate locally is tough; staff tapped out
- Sarah Franke visiting branch campuses

2. Communications and Outreach Committee

- USC logo consistency – use of full title
 - USC Google Drive: USC > USC Resources > USC Logos
- Promotional Assets for Common Grounds
 - Staff.tamu.edu – all individual speaker + events linked
 - Archival in Google Drives:
 - USC > Communications & Outreach

3. Community Engagement and Respect in the Workplace (CERW)

- Staff Appreciation Day was on March 7th
- CERW had the opportunity to help an endeavor with thank you cards and personal visits from TAMU leadership.
- Next step is to evaluate lessons learned from this past effort to and strategized what we can do this upcoming year knowing have a little more time to plan.

4. Elections Committee

- Seats coming open
- New Members:
 - End of March = Election Coordinators meeting
 - Beginning of May – results of division elections
 - New Members not required until August; invited May-July
 - Current members rolling off will be copied; not barred from rolling off
 - If current member and not serving post-August – Let Mark G. know if possible

5. Staff Emergency Fund Committee (SEF)

- Applications continue to be received

Updated 4/11/2025

- Memo routed for signatures -> Asking Presidents Office to match donations
- Maroon & White Fun Run 5K
 - ~45 day mark prior to event
 - Registration is live (~73 participants)
 - Goal = cover cost of race with donations
 - Sign up at Brazos Running Club
 - Maroon & White night in Bryan, TX (F 3/21)
 - Volunteers = 44; 60 is a great number
 - Outreach needed
 - 7 sponsors
 - 25 vendors at expo for post-run
 - Add flyers to listserv (last week)

Walk Across Texas – do the extra lap (Maroon & White 5K)

6. Professional Development Committee (PD)

- Not met recently. Common Grounds booked through September.
- Chair Michelle Brown-Link is rolling off

7. Work Life and Benefits Committee (WLB)

- Interest in seeing what TAMU-HROE can do. Will entertain proposal. Must adhere to discovered state regulations.

IX. External Committee Appointments

A. System Employment Benefits Advisory Committee -

Rebecca Luckey

- Met in February. Offered the update.
- Not meeting until June.

B. Transportation Services Advisory Committee - Lt. Jennifer

Enloe

- Evaluating part-time parking permits (2-3 days/week)

C. Dining Services Committee - Tracey Posey

- University Club did reopen (M-F 11-1:30pm; Happy Hour 4-6) post remodel
- March 25 Teaching Kitchen
- Next meeting is Tuesday 3/18

D. TAMU IT Governance Program - Jeff Lowry

- Feb 6 meeting; introduce new members
 - Still trying to define scope of committee
 - Guest speaker talked about AI services on campus (Co-Pilot)
 - Program for piloting Co-Pilot
 - Google Gemini w/privacy
- TAMU SuperPod (graphic processors)
 - Should be available start of Fall – TAMU AI Framework

E. Strategic Budget Council - Katie St. Clair/Tracey Posey

- Voting members – not to accept/deny
 - Ongoing discussion; awaiting TX State update

F. Business Services Advisory Council - Katie St. Clair

- No updates

G. Jed program Steering Committee - Melissa Bohnsack

- No updates

H. Sesquicentennial Executive Committee - Catherine

Halverson

- No updates

I. University Sustainability Advisory Committee - Sean Cargo

- Met March 6 – field trip to new Athletics Nutrition Center (first in USA; 7 yr development)
 - Reducing waste at athletic facilities

J. AI Steering Committee - Daniel Roberts

- Working groups finalizing report; committee meet soon

X. Additional Reports

- Reminder about sign-up for President's Meritorious Service Awards hosting

2024-2025 Goals:

Enhance Communication Channels and Serve as a Liaison

Strengthen internal communication by serving as a liaison between staff and university administration. This includes implementing regular updates, gathering staff feedback, and addressing concerns to promote transparency and ensure that staff voices are heard.

Increase Visibility and Awareness of University Programs and Staff Council

Boost the visibility of the University Staff Council, its representatives, and university programs by developing targeted awareness campaigns. Highlight professional development opportunities and foster greater engagement among staff members.

Foster Staff Well-being and Professional Development

Focus on improving staff well-being, retention, and compensation by advocating for pay equity, cost-of-living adjustments, and organizing professional development programs. Support staff growth through workshops, training sessions, and initiatives that enhance career advancement.

XI. Adjournment

Motion: Cindy McCasland

Second: Spring Basey

Next meeting: April 15, 2025, GSC 101 A from 2:45pm - 3:45pm

Common Grounds: President Welsh